0087/14
Budapest, April 10, 2014

Dear Mrs. Eva Sandor-Kriszt,

I would like to express my compliments to You and to present to Your attention information on Azerbaijan Khazar University.

Khazar University is the first private University in the South Caucasus that started implementing international education programs with English language as a medium of instruction. Pursuant to its policy and service commitments the University is proud to announce a Khazar University International Scholarship Program for 2014-2015 extended to nationals of all countries without any limitation. Applicants to bachelor, master and PhD programs are eligible to apply for Khazar University International Scholarship Program.

Implementation activities and the time scheme are specified in the table below:

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<tr>
<th>Announcement of annual plan</th>
<th>December 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection of applications</td>
<td>May 31</td>
</tr>
<tr>
<td>Evaluation and selection</td>
<td>Mid-June</td>
</tr>
<tr>
<td>Announcement of selection results</td>
<td>End of June</td>
</tr>
</tbody>
</table>

More detailed information can be found at www.khazar.org web site.

Please accept the assurances of my highest consideration.

Enclosure: 10 pages

Yours sincerely,

[Signature]

Vilayat Guliyev
Ambassador

Dr. Eva Sandor-Kriszt
Rector of Budapest Business School
Khazar University


Directions
Please read these directions very carefully. Failure to follow the guidelines below may result in the withdrawal of your application from the selection process.

1. Clearly type or print (in ink) all the requested information in English. All documents issued in another language must be translated into English by either an official translation service or your university/college.

2. All sections of the application form must be completed. The form must be sent to Khazar University Admissions Office with all the documents required by the University. Attachments should clearly indicate the applicant's name, contact address and the school applied to.

3. Your application should be accompanied by two letters of reference written by people who can evaluate your academic abilities and suitability for the program of study you are intending to pursue.

4. Applicants who wish to apply to more than one school or program of the University must submit a corresponding number of copies of this application form, together with all the accompanying documents.

5. Applications must be either sent by post, delivered in person or faxed to the University not later than the deadline. Applications may also be turned in by email (along with scanned copies of all required documents), but then the applicant should follow up the email by sending copies of all required documents by post.

Academic Programs Information
Please indicate degree and academic program to which you are applying.

Degree Programs (leave one that you choose)

The School of Engineering and Applied Science
☐ Computer Science ☐ BS ☐ MS ☐ Ph.D.
☐ Computer Engineering ☐ BS ☐ MS ☐ Ph.D.
☐ Mathematics ☐ BS ☐ MS ☐ Ph.D.
☐ Petroleum and Gas Engineering ☐ BS ☐ MS
☐ Electronics, Telecommunications and Radio Engineering ☐ BS ☐ BS
☐ Chemical Engineering ☐ BS
☐ Civil Engineering ☐ BS (Instruction language is Azerbaijani, Turkish)
☐ Biomedical Engineering ☐ BS (Instruction language is Azerbaijani, Turkish)

The School of Economics and Management
☐ Finance ☐ BBA ☐ MBA ☐ Ph.D.
☐ Accounting and Auditing ☐ BBA ☐ MBA
☐ Business Administration ☐ BBA ☐ MBA
☐ Management ☐ BBA ☐ MBA ☐ Ph.D.
The School of Humanities and Social Sciences
- Area Studies (European Studies, American Studies, and other regions of the world)  □ BA  □ MA  □ Ph.D.  □ MA  □ Ph.D.
- International Relations  □ BA  □ MA  □ Ph.D.
- Translation Studies  □ BA  □ MA  □ Ph.D.
- English Language and Literature  □ BA  □ MA  □ Ph.D.
- Political Science  □ BA  □ MA  □ Ph.D.
- Social Philosophy  □ BA  □ MA  □ Ph.D.
- History of Philosophy  □ BA  □ MA  □ Ph.D.
- Germanic languages  □ BA  □ MA  □ Ph.D.
- Psychology  □ BA  □ MA  □ Ph.D.

The School of Education (language of instruction is Azerbaijani Turkish)
- Azerbaijan Language and Literature  □ BA  □ MA  □ Ph.D.
- Azerbaijan Language and Literature Education  □ BA  □ MA  □ Ph.D.
- Elementary Education  □ BA  □ MA  □ Ph.D.
- English Language and Literature Education  □ BA  □ MA  □ Ph.D.
- Mathematics and Computer Education  □ BA  □ MA  □ Ph.D.
- General Linguistics  □ BA  □ MA  □ Ph.D.
- Chemistry Education  □ BA  □ MA  □ Ph.D.
- Biology Education  □ BA  □ MA  □ Ph.D.
- History Education  □ BA  □ MA  □ Ph.D.
- Geography Education  □ BA  □ MA  □ Ph.D.

Personal Data

Name ____________________________________________

Family  first  middle

Title  □ Mr.  □ Mrs.  □ Ms.  □ Other (please indicate) ________________________

Gender  □ Male  □ Female

Marital status  □ Single  □ Married  □ Divorced

Mailing address ____________________________________________

__________________________________________

Home telephone ____________________________________________ Business telephone ________________________

Country and city codes  country and city codes

Fax ____________________________________________ Email ____________________________________________

Date of birth ____________________________________________ Citizenship ________________________

Month/day/year
International passport number ___________________ Expiration Date ________________

Academic Background
Indicate all academic institutions (including study abroad programs) you have attended or are currently attending with the most recent listed first.

<table>
<thead>
<tr>
<th>Institutions (city, state/country)</th>
<th>Dates attended</th>
<th>Diplomas, certificates, degrees</th>
<th>Field of study</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

Professional Experience
Please begin with the most recent.

<table>
<thead>
<tr>
<th>Employer/Institution</th>
<th>Period of Employment</th>
<th>Position and Duties</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Languages
Your native language _______________________________________

Other languages you speak, read or write.
Please categorize as "excellent", "good", "poor".

<table>
<thead>
<tr>
<th>Language</th>
<th>Reading</th>
<th>Speaking</th>
<th>Writing</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Admission Requirements
All applicants are required to:
✓ Complete and submit the official Khazar University Application
✓ Earn a bachelor degree or equivalent (for graduate applicants only)
✓ Demonstrate English language proficiency
Submit the following documents:

1. **Medical Examination Certificate**
2. Full resume or Curriculum Vitae
3. Copy of first degree certificate or diploma (for graduate applicants only)
4. A copy of official transcript
5. Standardized English language test scores are not compulsory; however the applicants with these scores have competitive advantage. (For BS, BA minimum TOEFL score is 500, for MA, MS, MBA, Ph.D. minimum TOEFL score is 550).
6. Personal statement in English addressing academic interests and objectives, professional experience and future goals
7. At least two references from individuals who can evaluate applicant's academic or professional skills and experience

**Tuition**
Khazar University reserves the right to change the tuition fees from year to year. The annual tuition fee for all programs is AZN 5000. The tuition does not include accommodation or living expenses.

*Before starting his/her studies at Khazar University, an international student must pay at least one year's tuition fee.*

*After paying the tuition fee, in the case that the student decides to use Khazar University as a bridge to leave for another country or to change for another university, then the paid tuition fee will not be refunded.*

**Scholarship**
Khazar University provides two scholarships for students of every country (Khazar University International Scholarship Program: KUISP). The scholarship covers the total amount of the tuition fee for the whole program of study at the University in either undergraduate or graduate studies. If you want to apply for the scholarship, please tick the appropriate box and then download the KUISP application form from the International Office website, fill in and submit it along with the full application package.

Are you applying for KUISP:  Yes ☐  No ☐

**Deadlines**
Khazar University accepts applications throughout the academic year until the programs are full. It is in your interest that your application with the accompanied materials is registered before

- May 31 if applying for the Fall Semester
- February 1 if applying for the Spring Semester

**How did you hear about Khazar University?**
☐ Friend
☐ Web search
☐ Agency
☐ Other (please specify) _________________

Date: _______________  Signature: _______________

Please submit this form to:
Khazar University
Admissions Office
11 Mehseti St., AZ1096
Baku, Azerbaijan

Phone: +994 12 4217916
Fax: +994 12 4989379
Email: snajafzadeh@khazar.org or contact@khazar.org
URL: http://www.khazar.org
Khazar University Scholarship Program for International Students

I. General Principles

Khazar University is the first private University in the South Caucasus that started implementing international education programs with English language as a medium of instruction. Pursuant to its policy and service commitments the University is proud to announce a Khazar University International Scholarship Program for 2014-2015 (further referred as KUISP) extended to nationals of all countries without any limitation.

The guiding principles of the program are as follows.

- All foreign citizens are eligible for the Khazar University Scholarship Program further referred to as KUISP.
- KUISP is available for potential students of all four schools of the University.
- As the School of Education conducts its courses in the Azerbaijani language, the scholarships for enrollment in that school are designated for applicants with sufficient Azerbaijani-Turkish language skills (native Azerbaijani speakers who are citizens of foreign countries, citizens of Turkey and Iran).
- Applicants to bachelor, master and PhD programs are eligible to apply for KUISP.
- Every year two scholarships, each covering the cost of the full tuition fee, will be awarded to citizens of each country who apply to Khazar University programs.
- The scholarship is provided for one year subject to prolongation based on the academic performance of the grantee.
- The scholarship covers the cost of the tuition fee for the whole program term, but does not cover living and travel expenses.
- Khazar University conducts evaluation and the selection of submitted applications via document screening and skype interviews with shortlisted applicants. The details and the time frame of the selection are specified in the KUISP time schedule (Section II below).

II. The time schedule of application and selection

KUISP is implemented according to an annually developed and approved implementation plan. Implementation activities, the time scheme and implementing bodies are specified in the table below:

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Announcement of the KUISP annual plan</td>
<td>Dec 15</td>
<td>Announcement will be placed on Khazar website (<a href="http://www.khazar.org/818/International/en">http://www.khazar.org/818/International/en</a> , International office page on Facebook, websites of partner universities abroad)</td>
</tr>
<tr>
<td>Collection of applications</td>
<td>May 31</td>
<td>Applications will be submitted by e-mail and the required documents should be scanned and sent</td>
</tr>
<tr>
<td>Evaluation and selection</td>
<td>Mid-June</td>
<td>The Selection Committee established by the University will consider and decide about scholarship awards facilitated by the designated International office staff. Skype calls may be arranged with shortlisted applicants.</td>
</tr>
<tr>
<td>--------------------------</td>
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<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Announcement of selection results</td>
<td>End of June</td>
<td>The selection results will be posted on the website, communicated by e-mail to applicants and partner organizations (Embassies and Universities)</td>
</tr>
</tbody>
</table>

III. Scholarship application procedure

The applicants may apply for the scholarship simultaneously with their application (http://www.khazar.org/en/Applications-for-International-Admission/en/) to Khazar University programs by the submission of the KUISP application form available on the University website.

IV. Eligibility criteria

The successful applicants should meet the following criteria:

- Have good academic performance records of the previous education stage (high school, bachelor or master programs)
- Good English skills: provide TOEFL, IELTS certificates. Holders of International Baccalaureate degree certificates (from International Baccalaureate Organization, www.ibo.org), or diplomas from a high school with English as a major medium of instruction do not need a language skill justification document.
- Motivated to study at Khazar University, Azerbaijan
- Good communication skills and sociability
APPLICATION
for
Khazar University International Scholarship (KUISP)
(2014-2015)

Personal Data

Name ________________________________________________________________

Family first middle

Title  □ Mr.  □ Mrs.  □ Ms.  □ Other (please indicate) __________________

Gender  □ Male  □ Female

Marital status  □ Single  □ Married  □ Divorced

Mailing address ______________________________________________________

____________________________________________________________________

Home telephone ___________________ Business telephone ___________________

Country and city codes  country and city codes

Fax: ___________________ Email: ___________________ Skype: ______________

Date of birth _________________ Citizenship ____________________________

Month/day/year

International passport number ___________ Expiration Date ________________

Please indicate the education program to which the application was submitted

For citizens of all countries:

Undergraduate programs

□ Petroleum and Gas Engineering  □ Electronics and Telecommunications
□ Computer Engineering  □ Chemical Engineering
□ Computer Science
□ Accounting and Auditing  □ Translation Studies
□ Finance
□ Economics
□ Management
□ Marketing
□ Business Administration
□ English Language and Literature

Master programs

□ Computer Science
□ Petroleum and Gas Engineering
□ Computer Engineering

□ Political Science
□ International Relations
□ Area Studies (American and European Studies)

□ Linguistics (English literature)
□ Translation

PhD programs

□ Computer Science
□ Mathematics
□ General Economics
□ World Economy
□ Management
□ Finance

□ International Relations

□ Political Science
□ Social Philosophy
□ History of Philosophy
□ Germanic Languages

For applicants with sufficient Azerbaijani Turkish language skills (native Azerbaijani speakers - citizens of foreign countries; citizens of Turkey and Iran)¹

Undergraduate programs

¹ Courses below are taught in Azerbaijani Turkish language. Citizens of these countries are also free to apply for programs designated for all countries’ citizens, where the language of instruction is English.
Master Programs

☐ Linguistics (Azerbaijan Language and Literature)

PhD programs

☐ Linguistics (Azerbaijan Language and Literature)

PLEASE ATTACH TO THIS APPLICATION:

1) Motivation letter: specify why you decided to come to Azerbaijan and Khazar University for study and indicate the reason why you consider yourself eligible for a tuition exemption

How did you hear about Khazar University Scholarship program?

☐ Friend  ☐ Web search  ☐ Agency  ☐ Other (please specify): __________________

Date: __________________  Signature: __________________

Please submit this form with all admission documents by May 31 to:
Khazar University
Admissions Office
11 Mehseti St., AZ1096
Baku, Azerbaijan
Phone: +994 12 4217916
Fax: +994 12 4989379
Email: snajafzadeh@khazar.org or contact@khazar.org
URL: http://www.khazar.org